

Abbot Academy

FOUNDED 1829

Handbook for Students *and* Their Parents

1946-1947



Calendar

1946-1947

TUESDAY, SEPTEMBER 17

Arrival and registration of New Resident Scholars
before 6 P. M.

WEDNESDAY, SEPTEMBER 18

Registration of Day Scholars, 10:00 A. M.
Registration of Reentering Resident Scholars
before 6 P. M.

THURSDAY, NOVEMBER 28

Thanksgiving Holiday
8:30 A. M. to 8 P. M.

TUESDAY, DECEMBER 17 — WEDNESDAY, JANUARY 8
Christmas Vacation

WEDNESDAY, MARCH 26 — TUESDAY, APRIL 8
Spring Vacation

MONDAY, JUNE 2
Commencement

Principal's Greeting

As you look forward to the coming year there is not one of you, I imagine, who does not expect much from it. Those of you who have already had a year or more at Abbot will return to friends and familiar surroundings. You know rather definitely what awaits you, but you know, too, that you are not the same persons you were last year at this time, and you know that in many ways life can be new for you. You will be planning and hoping for greater attainment for yourselves than you have yet had. You know better the directions you want to take and you will be more ready to assume the responsibilities that your experience has brought you.

For the new girls there will be the problems that the unfamiliar inevitably brings, but there will be also the excitement and the pleasure of discovering new friends, of finding greater interest in your studies, and of learning to know yourself better and of realizing new powers, and new growth in self-reliance. You will be coming to a school in which for well over a hundred years girls from all over our country and from other countries, too, have experienced what I have predicted for you. In their years here their affection for the school was kindled and grew stronger as time passed. Many of them learned here to enjoy good music, and art, and books; many discovered here the exhilaration there can be in using one's mind; and all, I believe, came to understand

better what life is about and what one should try to make of it.

But these predecessors of yours through the hundred and seventeen years of Abbot's history have not only received—not simply accepted—what the school had in such goodly store to give them, but those to whom it has meant most, certainly, in turn gave something of themselves, and increased in their days and years here the heritage that each new generation of girls would receive.

I would urge all of you, then, as you look forward to your life at Abbot, to come, or to return, with the thought of what you can give as well as of what you may receive. The gifts you make will differ as each girl differs, but if each resolves to give steadily and thoughtfully the best she has and the best she is, there will be no comparison as to greater or lesser. Some may be able to contribute through high achievement in their studies, some through excellence in music or art, some through positions of responsibility in student organizations, and some through athletics. But the highest attainment in all these fields is not possible for every one. In the realm of character, however, no one need aspire to less than the highest. In such qualities as honor, industry, perseverance, friendliness, and loyalty every one may hope for distinction. And the school in which each member has that hope can be an ideal community.

In these years when the world is searching so desperately for the way to understanding and unity and

lasting peace, every community, however small, in which people learn to live well together is making its contribution to this search.

As some of you already know, I shall not be with you next year. I am to have a leave of absence, but I know the year will be a good one. I shall be following its progress with the greatest interest, and shall be looking forward to my return in the fall of 1947 to a school which each of you will have made stronger and finer by your presence in it.

I welcome each of you then, old girl and new alike, to a year of good adventure and the fullest possible happiness.

Marguerite Harshey

The Student Association

Every girl who is enrolled at Abbot becomes automatically a member of the Student Association. The purpose of this Association is "to promote real interest in the school and to develop, in each member, increased responsibility for its welfare."

The *Executive Board* of the Association consists of the officers of the Association; and the presidents of the Senior Class, of the Christian Association, and of the Athletic Association. The *Student Council* consists of the members of the *Executive Board*; the vice-presidents of the Senior Class, of the Christian Association; and the president of each organized class below the Senior Class. All of these officers are elected by popular vote so that the Council and Executive Board are thoroughly representative.

The Student Association co-operates with the faculty in the maintaining of order, in obtaining support of all school regulations, and in developing the capacity for self-government.

The Executive Board of the Student Association

1946 - 1947

President	Barbara Goddard
Vice-President	Jean Ritchey
Secretary	Dorthea Hall
Head of Day Scholars	Margaret Kimball
President of Senior Class	Jane Brown
President of Christian Association	Virginia Eason
President of Athletic Association	Lois Derby

The Daily Program

MONDAY - FRIDAY

6:45	Rising Bell
7:20	Breakfast
7:40— 8:10	Rooms put in order
8:10	Chapel
8:25— 9:05	Class Period I
9:08— 9:48	Class Period II
9:51—10:31	Class Period III
10:31—10:43	Tiffin
10:43—11:23	Class Period IV
11:26—12:06	Class Period V
12:09—12:49	Class Period VI
1:00	Luncheon
1:45— 2:15	Rest Period
2:15— 4:15	Sports and Recreation
4:40— 5:25	Class Period VII and Study Hour
5:28— 6:10	Class Period VIII and Study Hour
6:20	Dinner
7:15— 9:00	Study Hour
9:30	Lights out
	(Monday through Thursday)

FRIDAY EVENING

7:15— 8:15	Study Hour
8:15— 9:30	Recreation and Student Activities
	Callers Received
9:30	Corridor Bell
9:45	Lights Out

SATURDAY

7:30	Rising Bell
8:00	Breakfast
8:30— 9:15	Special Room Cleaning
9:15—10:45	Study Period
10:45—12:30	Recreation
12:30	Luncheon
1:00— 6:00	Recreation and Student Activities
6:15	Dinner
Evening	Entertainments or Recreation
9:45	Lights Out

SUNDAY

8:30	Rising Bell
9:00	Breakfast
9:30—10:00	Rooms put in order
10:30	Church
1:10	Dinner
2:30— 5:00	Quiet Hour or Outdoor Recreation
6:15	Supper
6:45— 7:30	Free Quiet Hour
7:30	Vespers
8:15— 9:00	Quiet Hour
9:30	Lights Out

The Day's Activities

CHAPEL

A short religious service is held every weekday morning in Abbot Hall. Every member of the school is present.

CLASSES

Classes in all of the major subjects come in the morning except for History of Art. Classes in minor subjects, meeting one or two hours a week, sometimes come in the afternoon. The Choral Class and Fidelio also meet in the afternoon. Fidelio is a group of about fifty seniors and senior middlers who have the best voices. The rest of the school make up the Choral Class. The Choir, consisting of sixteen voices, has more intensive training and sings at the Sunday evening vesper service and on special occasions during the year.

MEALS AND TIFFIN

Tables in the dining-room seat eight or nine, including one or two members of the faculty. Table seating is changed every three weeks, and girls of various classes are mixed so that acquaintance may be steadily enlarged. At various times during the year girls studying French or Spanish are placed at tables at which these languages are spoken. No absence from meals is permitted without an infirmity excuse. Tiffin is the mid-morning lunch, consisting of soup, cocoa, milk, or fruit juice, and crackers. This light meal, with the

short recess, re-establishes energy for the remainder of the morning.

SCHOOL OR ORGANIZATION MEETINGS

The Student Association, the Abbot Christian Association, the Athletic Association, the class organizations include all the students of the school. All members are expected to attend and participate in the meetings and activities of these organizations, both for the successful running of the school and for the personal values and training to be obtained.

There are four main classes in the school—the Preparatory, or ninth grade; the Junior, or tenth grade; the Senior Middle, or eleventh grade; the Senior or twelfth grade. In addition, there is a class between the tenth and eleventh grades, the Junior Middle Class, which meets the needs of those who require an extra year for their preparatory school work. A girl is classified according to the probable time it will take her to graduate, and is allowed to take in each subject the course for which she is prepared.

SPORTS AND RECREATION

Every girl (unless excused by a physician) participates in organized exercise five days a week and takes at least an hour's exercise on the days on which she has no scheduled class. Some choice is allowed in each of the three seasons. The major sports are field hockey, tennis, riding,

baseball, and basketball. Minor sports include badminton, ping-pong, croquet, and archery. In the winter there are classes in modern dancing and in gymnastic activities. Skiing and skating are substituted, when the weather permits, for indoor exercise. Opportunities for these exist on the school grounds.

Posture photographs are taken at the opening and closing of the school year, and constant interest in improving posture is encouraged. Corrective gymnastic work is prescribed when it is needed.

STUDY HOURS

Seniors are allowed to study in their own rooms. The study hall in the McKeen Building is used during the morning and afternoon study hours for all other classes, but after the first few weeks of the school year the privilege of studying in one's own room may be earned by attaining the High Beta or Alpha Rating. (Please see page 17.) In the evening study hour, all girls study in their own rooms.

FRIDAY EVENINGS

Friday evenings are used for various social activities. "Corridor" meetings are held (informal gatherings in the rooms of the resident teachers, who act as advisers, for games, radio programs, or discussions of school matters) and the weekly calling hour for friends from Phillips Academy, or boys from other nearby schools

is provided. Girls of the two upper classes may be introduced by the faculty hostess at the calling hour to boys who are known to other girls in the school, if the girls' parents are willing. Younger girls usually are permitted to receive only boys known to their parents.

SATURDAYS

There is a study period of an hour and a half on Saturday mornings. The rest of the day is used for recreation and extra-curriculum activities.

Trips are often planned for Saturday. These may be picnic walks or ski trips, canoe trips on the Shawsheen River, horseback rides, or bus trips to points of historical interest or into Boston for plays, concerts, or other attractions. Girls are advised to save from their allowances for these special occasions.

With permission, girls may accept invitations for luncheon or dinner at homes of day students in the vicinity.

In the evening various interesting programs are presented in the school—concerts, plays, or lectures—and the whole school attends these entertainments.

Saturday is the preferred calling day for families and friends, particularly for families and friends of students who live nearby. Guests may call on Saturdays between 11 a. m. and 8 p. m. This does not include boys of school and college age unless they are from

some distance and cannot call during a regular Friday night calling hour.

SUNDAYS

All resident pupils attend church on Sunday morning unless formally excused by the school nurse. Girls may attend either the Congregational or the Episcopal Church, but having selected the church, after the first two Sundays of the school year they continue to attend the church of their choice.

During the Sunday afternoon Quiet Hour those who wish to do so may go out for recreation—walking, horse-back riding, tennis, skiing, or skating. Those who remain in the building are expected to stay in their rooms so that quiet may be assured for all who wish it. Opportunity for listening to the broadcast concerts of the New York Philharmonic Orchestra is given, and occasionally groups go to Boston for concerts by the Boston Symphony Orchestra, or for other concerts.

The evening service in Abbot Hall is attended by the whole school. The speakers are distinguished out-of-town ministers, and the Abbot Choir provides special music.

Leaves From School

Each girl, individually, registers at the office when she takes a Dining-out permission, a Saturday Leave, or a Week-end, and again immediately upon her return, before she goes to her room.

WEEK-ENDS

Each girl may take one week-end away from school before the Christmas holidays (the fall term), one between the mid-year examinations and spring vacation (the winter term), and one between spring vacation and Commencement (the spring term). Of these week-ends two may begin Saturday morning after breakfast and one, "the long week-end," may begin after luncheon on Friday. It is advised that the long week-end be taken during the fall or winter term. (The two Saturday week-ends may be exchanged for a second Friday week-end.)

Plans for a week-end are made through the office not later than Wednesday of the week *preceding* the week in which the leave is desired and written permission from home must be obtained, as well as the approval of the student's teachers.

Invitations to a dance at a boys' preparatory school may be accepted with the usual permission from home, provided the chaperonage conditions are satisfactory and provided the dates coincide with those permissible for a week-end leave.

All week-end leaves end at 7:00 p. m. Sunday. The 5:10 train from Boston is the latest that can be taken to reach Andover before 7:00. In case of an *actual emergency* which will cause a later return, the school must be notified at once by telephone.

There are certain week-ends when no leaves may be taken; there are others from which the permissible number of week-end and Saturday leaves should be selected. A list of these dates will be provided and parents are requested to plan with their daughters in order to meet the provisions of the school calendar.

SATURDAY LEAVES

Permission for Saturday Leaves is obtained from the office during regular office hours several days in advance.

On two Saturdays in the fall term, and the winter term, and one in the spring term, girls may be away from the school with their families or adult friends of their families from 11:00 a. m. until 6 p. m. They may go by car, or to Boston by train. They are chaperoned on the train and are met in Boston by the adult with whom they will spend the day.

SUNDAY LEAVES

On two Sundays each term a girl may receive permission to have dinner (*in or near Andover*) with her parents or adult friends of her family who have come from a distance, leaving after church and returning not later than 4:00 p. m. She may invite a friend or two to go with her. Unless the circumstances are unusual, permission will not be given for taking the evening meal out on Sunday. In addition to these Sunday leaves, a liberal number of permissions for dinner only (returning at 2:30) are granted.

SCHOOL DAYS

Parents from a distance who are in town for only a short time may take their daughters and a friend or two out for luncheon or dinner on school days, provided no school appointment is interfered with. These times are ordinarily from 1:00 to 2:15 and from 6:10 to 7:15 (on Fridays from 6:10 to 9:00).

Girls taking leaves of any kind at homes in Andover, North Andover, and vicinity must observe the same regulations about chaperonage, smoking, alcoholic beverages, and driving in automobiles as govern them while in residence at the school.

A girl may have special leave of absence to attend the wedding of a member of her immediate family, or of a friend (if she is in the wedding party).

In general, permission to attend dances or other functions at men's colleges is not granted.

Day Scholars

During the school day, non-resident girls are expected to observe the same regulations as those observed by girls in residence.

During study hours all day scholars except seniors must report to the study-hall.

Day scholars may visit in the rooms of resident girls only during day time recreation periods, and on Friday and Saturday evenings with permission from the office.

A special room is provided for the use of day scholars. Girls remaining at the school through the afternoon may use the room after luncheon until 4:40 for rest or for study. Senior day scholars may use the room also during study periods.

Senior Privileges

1. Seniors have the privilege of studying in their own rooms during all study hours.
2. Seniors only have the use of the "Senior Parlor." They may use it at all times except during rest periods.
3. With permission seniors may accept invitations to Sunday dinner with families residing in Andover or in the vicinity. Driving in a car is not included in this permission except to and from the destination with an adult.
4. Coffee is served in the "Senior Parlor" every other Sunday after dinner.
5. Seniors may go to Boston unchaperoned if accompanied by at least one other senior and may take a Saturday Leave with an older sister who has finished preparatory school.
6. Seniors who have Alpha or High Beta ratings may take an extension of a regular Saturday Leave (9:00 a. m. to 6:00 p. m. instead of 11:00 to 6:00 p. m.)
7. Seniors who are on the Honor Roll and have an Alpha rating at the end of the first rating report after mid-years may begin a regular week-end at 9:00 o'clock Friday morning.
8. The number of Saturday leaves for Seniors is more liberal than for younger classes.

The Group Rating System

Several times a year each girl in school is rated by a committee of faculty and students on the basis of her attitude and effort in school work, and her citizenship, which includes her co-operation, school spirit, personal neatness, punctuality, room order, courtesy, and general social responsibility. The committee, consisting of members of the Student Council and of the Faculty, is guided in its decisions by the ratings given by each girl's classroom teachers and her corridor teacher.

The ratings are as follows:

Beta—Average standing resulting from normal effort to be co-operative.

High Beta—Superior standing resulting from extra effort to be co-operative.

Alpha—Honor standing resulting from exceptional co-operation and thoughtfulness.

Girls who receive the Beta rating may, during the following period, have the ordinary privileges of the school as outlined in this booklet.

Girls who are in the High Beta group may study in their rooms during the morning and afternoon study hours, and take one Sunday sleep-over, which must be asked for by 6:00 p. m. on Saturday. High Beta girls living in dormitories other than Draper Hall are requested, in order to save time, and because these houses are closed at times during the morning, to use the library

or the study hall in morning periods rather than returning to these houses.

Girls who are in the Alpha group, with special permission of the Principal, may be granted some unusual privilege of their own choice.

The cases of any girls who in the judgment of the Committee are below Beta in standing, are dealt with individually.

Any girl who is on the Honor Roll at the end of the first semester and who has an Alpha or a High Beta rating on the next rating report, may have an extra Saturday Leave (from 9:00 a. m. to 6:00 p. m.) during the second semester. (See special Senior privilege, p. 16.)

Senior Middlers who are Alphas at the first rating report after mid-years, may, in groups of two or more, go to Boston on a Saturday for luncheon, at a specified place, and to attend a specified play or concert unchaperoned, leaving on the 11:19 train and returning on the 5:14.

Equipment, Clothing, and Room Furnishings

DRESS REGULATIONS

The dress of students should at all times be simple and appropriate. Only clothing actually needed should be brought to school. Shopping for clothing cannot be arranged for during the school session. Elaborate and valuable jewelry should not be brought to the school.

The following articles of dress are definitely required:

1 white tailored dress.

1 white slip to be worn only with tailored white dress.

2 or 3 silk or light wool dresses for dinner.

1 long *dinner* dress for formal occasions. Extreme styles in evening dresses, even for the Senior Promenade dance, are not approved. Although long dresses are worn only rarely, one should always be on hand for an occasion when formal dress may be requested. (Not required for girls in the first and second year classes.)

Tailored dress or suit for town and church wear.

Tailored sport hat—for every day use.

An appropriate hat for church.

A warm tailored top coat.

1 warm bathrobe.

- 1 pair of bedroom slippers (not mules).
- 1 raincoat and rain hat.
- 1 pair overshoes, galoshes, or boots.
- 1 pair of *rubbers or tips which are fitted to wear over street shoes.*
- 1 umbrella.
- 1 pair of white and blue, or white and brown, or white and black or all white pumps with moderately high heels.
- 1 pair of dark street shoes with moderately high "spectator" heels. (*Closed toe and heel.*)
- 2 pairs low-heeled sport shoes for school wear ("Scuffies", sandals, mocassins and similar shoes are not worn except on Saturdays. Other shoes provided for whatever purpose should not have heels of extreme height.)

Uniform gymnasium outfit, which includes shoes for tennis and other sports, to be purchased from Wright & Ditson on blanks provided for the purpose.

Stockings. (Socks may be worn in the early fall and spring.)

Every girl should be provided with woolen stockings and heavy sweaters, as the winter weather provides opportunity for the use of skates and skis.

For those who wear glasses an extra pair should be provided.

DRESS CUSTOMS

Simple sports clothes are worn during the day. Socks are permitted, except in very cold weather, for day time wear. (Stockings are worn for dinner and at other times when more conventional dress is suitable.) The only shorts allowed at any time are the uniform Abbot playsuits. These must be worn for specified sports. Hats are always worn except on the grounds, and scarfs or hats on the campus when it is raining or when the temperature is below 20°.

All girls dress for dinner before the beginning of the afternoon study hour. Sweaters or blazers, and informal shoes are not to be worn to dinner. Tailored silk or wool dresses are customary.

The tailored white dress is worn by all girls for the special seasonal services and for Commencement and at several other times during the year.

Fur coats may not be worn except on Sunday or for extremely cold weather.

COSMETICS

Nail polish of natural color only is allowed. Special permission to wear a moderate amount of lipstick is given for certain social occasions. Otherwise the use of nail polish and lipstick is not permitted.

ROOM FURNISHINGS

Each girl is provided with a single bed, a bureau, straight chairs, a desk, and a bookcase. There are hard-wood floors in all of the rooms. Rugs, curtains, bedspreads, lamps, and usually a boudoir or another comfortable chair are provided by the students. Plain cream-colored window curtains of scrim, hemstitched, should be used next the window for the sake of uniformity, but over-draperies may be of any color. Girls who room in Abbey House or Homestead do not need glass curtains, as the windows in these buildings either have Venetian blinds or are equipped with glass curtains by the school. Roommates should correspond during the summer about necessary purchases for the room.

The school supplies one pair of woolen blankets for each bed, but a warm puff or an extra pair of blankets should be brought by each girl. Sheets to fit a mattress 6 feet by 3 feet, pillow-cases, 20 inches by 32 inches, bath towels, face towels, eight table napkins, (plain white, size approximately 21 x 21 inches), a napkin ring, a shoe bag, a waste basket, and two laundry bags are needed.

Room decorations should be few and simple.

No electrical appliances are permitted except lamps. Fluorescent lamps, if desired, should not be bought until after school opens and the superintendent of buildings has been consulted, for the direct current is used

in some rooms and these lamps are not interchangeable for use with the direct and the alternating current as most lamps are.

Vicrolas and radios are not permitted.

All girls make their own beds and take care of their own rooms. Beds are made and rooms put in good order before Chapel each morning. Students also assist in the dining-room service.

LAUNDRY

The school has its own laundry, well equipped and carefully managed. No chemicals are used for bleaching. The laundering of bed-linen, towels, napkins, and a specified amount of personal apparel is included in the price of tuition. Additional pieces will be charged for at reasonable rates.

All articles of clothing as well as sheets, pillow-cases, towels, napkins, bedspreads, rugs, and so far as possible other personal articles should be marked with the owner's name. Articles sent to the laundry unmarked will have to be returned unlaundered.

INFIRMARY

Every morning the nurse holds a short clinic in the infirmary where minor ailments are treated.

By steady use of preventive measures and by immediate attention to all indispositions the school maintains an excellent health record.

Food

The table is very well supplied, and in the middle of the morning nourishing refreshments are provided. Other eating between meals interferes with the appetite of the girls at the table. It is, therefore, urgently requested that no food other than fruit and cookies be sent by parents and friends. The only exception to this rule is for birthdays. Please instruct your daughter as to the dangers of unwise dieting so that she does not abstain from the wholesome food she needs, nor over-indulge in ways that will harm her.

SPENDING MONEY

A deposit for spending money should be placed in the school bank at the beginning of the school year. The first deposit should be fifty dollars, and must be renewed when exhausted. The weekly allowance for withdrawal for girls below the senior middle class should be not *more* than \$1.00; for senior middlers and seniors \$1.50. Each girl is furnished with a school bankbook and checkbook. When the deposit is exhausted checks will not be honored. It is expected that a balance of at least five dollars will be left in the bank to each girl's credit over short vacations. Each girl is expected to keep her own account and to plan her expenditures so as to live within her allowance. All money for the personal use of students should be forwarded to the financial secretary who will deposit the money to the girl's account.

Parents are especially requested not to send any money directly to their daughters, since in that case no check can be kept on expenditures, and the effort to maintain equality and moderation of spending is destroyed. For a number of purposes school-bank checks may be drawn, in addition to the regular weekly allowance check. These purposes include special concerts, plays, and other entertainments in Boston or in Andover, money for week-end and Saturday leaves, for Red Cross membership and other charitable purposes, and for class dues and dues for other school organizations. The permissible charges to term bills; and permissible draughts from the school bank reduce necessary weekly cash spending to an extremely limited range. Parents who wish to have their daughters manage a clothing allowance should communicate with the financial secretary and special arrangements will be made.

PHYSICAL EXAMINATIONS

A physical examination must be given each entering student by the family physician and the report returned to the school on the blank provided for this purpose. *Vaccination and the Schick test are required.* The medical blanks should be mailed to the school as soon as can be conveniently done after they have been received.

TERM BILLS

Term bills are rendered three times a year. The following items may be charged on these bills:

Books and stationery

Excess laundry

School Year-Book

Tutoring and Chaperonage (There is no charge for chaperonage except for actual expenses incurred.)

Equipment for sports such as skis, hockey sticks, and uniforms for modern dancing.

CHARGE ACCOUNTS

Charge accounts in local stores or in Boston are not permitted except by written permission of the parents.

AUTOMOBILES

Permission for driving under any circumstances must always be obtained from the office, including travel from the school for any leave, and returning to the school from any leave.

Permission will not be given for resident students to drive with day students nor with anyone else of school or college age unless an older person is in the car.

Exception: Upon the written request of her parents a girl may receive permission to drive to and from the school with her brother or sister for week-ends or vacations.

If a student is planning to leave the school for a Week-end with adult friends in an automobile, specific and definite approval from home must be received beforehand by the school.

If a parent wishes to give a blanket permission for driving with any adults of whom the school approves, this permission should be put in writing and placed on file in the school office.

Final approval of chaperonage plans must rest with the school.

SMOKING

Smoking and the drinking of any alcoholic beverage are not permitted at any time nor in any place while girls are under the jurisdiction of the school, *nor even when accompanied by their parents* in any public place in Andover. Violation of this rule makes the offender liable to suspension or dismissal.

CORRESPONDENCE

Students have little time to spare for letter writing. Correspondence other than with members of the family should be limited. Please assist your daughter to regulate this matter.

PERMISSIONS

Parents should send to the Principal lists of boys whom they are willing to have their daughters receive as callers. Girls in the senior and senior middle classes may have "open" calling lists if parents so specify in their permission. An "open" list authorizes a girl to receive at the Friday evening calling hour any boy of whom the school approves.

Written permissions for the following activities are required. They should be filed at the opening of school.

Callers

Horseback riding

Private lessons in piano, organ, voice, art or speech
(For cost, please see catalogue).

Written permission is required for new girls to visit, for the first time, friends whom they have made at or through the school. Thereafter permission to visit such friends for a Saturday leave is granted by the school. Written permission for each week-end taken away from the school is required, and parents are requested to send such permission as far in advance as possible.

HOLIDAYS AND VACATIONS

The times allowed for holidays and vacations should be carefully noted and exactly observed. Parents are urged to make no requests for exceptions to the hours and days designated.

The Thanksgiving holiday is from 8:30 a.m. to 8 p.m. Thanksgiving Day. The traditional service, in which every student participates, is held at 8:15 Wednesday evening. Girls may take Thanksgiving dinner with their families or with friends of the family, in Andover, Boston, or nearby places.

Girls cannot be accommodated at the school before the dates announced for the opening after each vacation, nor can they be kept at the school later than the day announced for the closing.

TRAVEL

All tickets for vacations are attended to by the school office. As reservations for so large a group must be made weeks in advance, a form will be mailed to parents some time before vacations begin for the purpose of determining travel plans. If parents prefer to attend to these matters themselves, they are requested to let the school know at the beginning of the year.

At Christmas and Spring vacations girls travel in special cars with a school chaperon to and from New York City. Other groups travel together en route to Chicago and other western points. Girls returning from week-end and vacation travel are not met in Boston unless parents request the school to do so.

TELEPHONE

Telephone calls may be made and received at the following times:

MONDAYS THROUGH FRIDAYS

7:45 — 8:10 A.M.	7:00 — 7:15 P.M.
1:30 — 1:45 P.M.	9:00 — 9:15 P.M.

SATURDAYS

8:30 — 9:00 A.M.	6:45 — 7:45 P.M.
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SUNDAYS

9:30—10:00 A.M.	5:00—6:00 P. M.
2:00—2:30 P.M.	8:30—9:15 P.M.

Calls may be made if necessary on Saturday and Sunday during recreation hours also. It is often difficult, however, to find girls at such times unless the call has been pre-arranged.

Girls are not permitted to talk over the telephone with any boys except their brothers.

Parents and friends are urged to observe the school hours for telephoning and visiting as it is desirable not to have class or study hours or other school activities interrupted.

TO PARENTS

It is assumed that girls enrolled at Abbot are under the jurisdiction of the school at all times except during vacations, and over-night leaves.

It is assumed also that in placing daughters in the school, parents not only will familiarize themselves with the contents of this booklet, but will co-operate sympathetically with the school in obtaining adherence to the spirit as well as to the letter of the regulations.

Letters from parents or guardians with regard to the welfare of students are welcomed. If there are conditions or regulations that are not understood, or if, as may occasionally happen, there are causes of dissatisfaction which are not known to the Principal, they can usually be explained or remedied. It will greatly assist our mutual understanding if you will write freely to the Principal on such matters.

ABBOT ACADEMY TELEPHONE NUMBERS

General Offices	}	Andover 23
Draper Hall		
Abbey House		178-W
Homestead		891-M
Infirmery		178-M
Sherman		891-W

NOTE: For Boston-Andover train schedule, see next page.

RAILROAD TIME TABLE

BOSTON — ANDOVER — LAWRENCE

LAWRENCE TO BOSTON				BOSTON TO LAWRENCE			
Leave Law- rence	Arrive Boston	Leave And- over	Arrive Boston	Leave Boston	Arrive And- over	Leave Boston	Arrive And- over
A. M.	A. M.	P. M.	P. M.	A. M.	A. M.	P. M.	P. M.
5:42	6:44	12:16	1:10	2:30	3:16	4:27	5:16
*6:37	*6:46	1:45	2:20	6:40	7:37	4:55	5:35
7:18	7:25	2:00	2:56	7:55	8:45	5:14	5:54
7:22	7:30	3:24	4:14	8:30	9:03	†5:32	6:19
7:58	8:09	h8:40	4:31	10:15	10:58	5:54	6:43
8:38	8:47	9:35	5:29	11:00	11:51	7:00	7:57
9:05	9:14	5:58	6:31			7:30	8:04
9:33	9:39	10:07	7:03	P. M.	P. M.		
10:27	10:34	11:03	8:06	12:30	1:14	7:50	8:42
11:13	11:19	12:02	9:20	1:15	1:52	8:40	9:35
11:56	P. M.	10:31	11:22	K1:25†	2:08	9:50	10:53
				2:30	3:03	10:50	11:44
				3:30	4:20		A. M.
				4:00	4:28	11:55	12:51
						SUNDAYS	
				A. M.	A. M.	P. M.	P. M.
				8:00	8:45	3:30	4:14
				9:00	9:37	5:10	5:47
				10:30	11:18	6:10	6:48
				P. M.	P. M.	7:30	8:04
				1:15	1:52	7:35	8:37
				2:00	2:43	8:45	9:35
						A. M.	A. M.
						11:30	12:30

The times given for trains apply for daylight-saving as well as for standard time, since the local train schedule is so adjusted for the summer season.

h Holidays arrive Boston 8:46 a. m.

* Will not run any holidays.

† Except Saturdays.

o Holidays arrive Boston 5:25 p. m.

k Saturdays only.

‡ Will not run Oct. 12.

INDEX

	Page
ALLOWANCE, SPENDING MONEY	24
AUTOMOBILES	26
CALENDAR OF SCHOOL YEAR	1
CHAPEL	8
CLASSES	8
DAILY SCHEDULE	6
DAY SCHOLARS	15
DRESS REQUIREMENTS	19
FURNISHINGS	22
INFIRMARY	23
LAUNDRY	23
LEAVES, SATURDAYS AND SUNDAYS	12
MEALS	8
PERMISSIONS	27
RATING SYSTEM	17
SENIOR PRIVILEGES	16
SMOKING	27
SPORTS	9
STUDENT ASSOCIATION	5
STUDY HOURS	10
SUNDAYS	12
TELEPHONE	29
TRAVEL	29
VACATIONS	28
WEEK-ENDS	13
WELCOME	2

